

CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | www.mercergov.org



INTAKE SCREENING REQUEST FORM

TO INITIATE AN INTAKE SCREENING

- Step One:** Submit this Form and Pay the Intake Screening Fee of \$523.24
Payment can be made at the permit counter or via mail:
Mercer Island City Hall, ATTN: PERMITTING, 9611 SE 36th St, Mercer Island, WA 98040.
- Step Two:** Upload all Submittal Documents to the Mercer Island File Transfer Site
Detailed instructions for the upload are available on the next page.
- Step Three:** Upon Receipt of Payment and Submittal Documents, City Staff will schedule the Screening.

PROJECT INFORMATION

Name of Owner AKIHIRO NAKAMURA Owner Address 4245 90th AVE SE
Owner Email akihiro@goldencrystal.net Owner Phone 206-850-1780
Project Address 4245 90th AVE SE. Parcel # 4457300190
Project Description GARAGE ADDITION 846 SQ.FT.

- Will you be expanding the building footprint by 500 square feet or more? YES 846 sq. ft NO
- Will there be a net increase of the impervious surface by 500 square feet or more? YES NO
- Will you be altering within a critical area or buffer? YES NO
- Will you be modifying more than 40% of the existing exterior wall? YES NO
- Are you applying concurrently for a Land Use action? YES NO
- If so what is your project #(s) and type(s)? _____

PROJECT CONTACT

Name LYNN REYNOLDS Phone 253-630-9717
Email lynn_e_reynolds@hotmail.com

Please note that there are no longer in person Intake screenings

SIGNATURE OF OWNER OR REPRESENTATIVE

FOR CITY USE ONLY

FEE PAID \$ _____ DATE PAID _____ PERMIT # _____
WEEK OF SCHEDULED SCREENING _____